

বাংলাদেশ পানি উন্নয়ন বোর্ড
BANGLADESH WATER DEVELOPMENT BOARD



অতিরিক্ত মহাপরিচালক (প্রশাসন) এর দপ্তর

পানি উন্নয়ন (লেভেল-৭), ৭২ গ্রীন রোড, ঢাকা-১২০৫

ফোন: +৮৮ ০২ ২২২২৩০০২০

ই-মেইল: adg.admin@bwdb.gov.bd

ওয়েব সাইট: www.bwdb.gov.bd



Office of the

Additional Director General (Admin)
Pani Bhavan (Level-7), 72 Green Road, Dhaka-1205

Phone: +88 02 222230020

E-mail: adg.admin@bwdb.gov.bd

Website: www.bwdb.gov.bd

Memo No. 42.01.0000.022.25.509.23.175

Date: 27-03-2024

Office Order

In accordance with order of the Prime Minister's Office, Letter Number: 03.069.025.06.00.003.3011-144 (500), Dated: 19-06-2011, Mrs. Mst. Rumana Ferdous (ID No. 780103002), Assistant Accountant, Central Regional Accounting Centre (Central RAC), Bangladesh Water Development Board, Dhaka has been granted permission on special consideration to visit Thailand, Singapore & Malaysia for the purpose of recreation & viewing historical places accompanied by her Husband & Daughters for the period of 15 (Fifteen) days from 05-04-2024 or the date of commencement of her journey under the following conditions:

2. The terms and conditions are as follows:
 - (a) All the expenses of this visit will be borne by herself;
 - (b) There will be no financial involvement of BWDB or Bangladesh Government to this visit;
 - (c) She will not be allowed to extend her leave;
 - (d) She will draw her pay and allowances in local currency;
 - (e) She must show the expenses of this travel in her income tax return;
 - (f) She will start her travel taking approval of Earned Leave from the competent authority; and
 - (g) The provisions of Rule 34 of Appendix-VIII of B.S.R. (Part-I), will be applicable in case of enjoying this Leave.
3. This order has been issued with the approval of the competent authority.

Syed Mahibubul Haque
Deputy Director (Admin)

ID No. 670403002

Telephone No. +88 02 222230021

bwdbmahbub@gmail.com

Memo No. 42.01.0000.022.25.509.23.175(15)

Date: 27-03-2024

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Immigration and Passport, Agargaon, Dhaka.
2. Director (Board), Board Secretariat, Bangladesh Water Development Board, Dhaka.
3. Director, Department of Accounts, Bangladesh Water Development Board, Dhaka.
4. Director, Immigration, Hazrat Shahjalal International Airport, Dhaka.
5. CSO to DG, Office of the Director General, Bangladesh Water Development Board, Dhaka.
7. Senior System Analyst, Central ICT Directorate, Bangladesh Water Development Board, Dhaka. (A request has been made to publish on the board's website (www.bwdb.gov.bd).
8. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka.
9. Deputy Director/Accounts Officer, Centre Regional Accounting Centre (Central RAC), BWDB, Dhaka.
10. Personal Assistant, Office of the ADG (Admin), Bangladesh Water Development Board, Dhaka.
11. Mrs. Mst. Rumana Ferdous, Assistant Accountant, Central Regional Accounting Centre (Central RAC), Bangladesh Water Development Board, Dhaka.
12. Office Copy/Master Copy.

Mohammad Fazlur Rahman
Assistant Director (Section-2)

ID No. 871220001