



Bangladesh Water Development Board
Office of the Additional Director General
(Admin)
Pani Bhaban, 72, Green Road, Dhaka-1205.
www.bwdb.gov.bd

Record Number: 42.01.0000.022.25.511.23.129

Date: 07/05/2024

Office Order

In accordance with the order of the Prime Minister's Office, Letter Number 03.069.025.06.00.003.3011-144(500), dated 19-06-2011, Mr. Hamida Farzana (Identification Number 880928001), Senior Accounts Assistant, Funds Branch, Department of Accounts, Bangladesh Water Development Board, Dhaka has been granted permission on special considerations to travel to UK (London) for the purpose of meeting her husband living there accompanied by his two daughter for the period of 60 (Sixty) days from 11-05-2024 or the date of commencement of her travel:-

2. The terms and conditions are as follows:-

- (a) All the expenses of this visit will be borne by herself;
- (b) There will be no financial involvement of BWDB or Bangladesh Government to this visit;
- (c) She will not be allowed to extend her leave;
- (d) She will draw her pay and allowances in local currency;
- (e) She must show the expenses of this travel in her income tax return; and
- (f) She will start her travel with the approval of Earned Leave from the competent authority; and
- (g) The provisions of Rule 34 of Appendix-VIII of B.S.R. (Part-I), the Leave must be started within 35 (thirty five) days from the date of sanction of leave.

3. This order has been issued with the approval of the competent authority.



07-05-2024

Syed Mahbubul Haque
Deputy Director (Admin)

0222230021

bwdbmahbub@gmail.com

Record Number: 42.01.0000.022.25.511.23.129/1 (10)

Date: 07/05/2024

(Not in the order of

Copy for Kind Information and Necessary Actions seniority)

:

1. Director General, Immigration and Passport, Agargaon, Dhaka.;
2. Director (Board), Board Secretariat, Bangladesh Water Development Board;
3. Director Immigration, Hazrat Shahjalal International Airport, Dhaka.;
4. CSO to DG, Office of the Director General, Bangladesh Water Development Board;
5. Senior System Analyst, Central ICT Directorate, Bangladesh Water Development Board;
6. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka.;
7. Deputy Director/Accounts Officer, Regional Accounts Center (RAC), BWDB, Dhaka;
8. Personal Assistant, Office of the ADG (Admin), Bangladesh Water Development Board;
9. Mr. Hamida Farzana, Senior Accounts Assistant, Funds Branch, Department of accounts, Bangladesh Water Development Board, Dhaka and
10. Office Copy/Master Copy.



07-05-2024

Mohammad Fazlur Rahman
Assistant Director (Admin-2)