



Bangladesh Water Development Board
Office of the ADG(Admin)
Pani Bhaban, 72, Green Road, Dhaka-1205.
www.bwdb.gov.bd

Record Number: 42.01.0000.022.25.511.23.331

Date: 04/12/2024

Office Order

In accordance with the order of the Prime Minister's Office, Letter Number. 03.069.025.06.00.003.3011-144(500), Dated: 19-06-2011 Mr. Sojan Bhuiyan (ID No. 820204001), Stenographer/P.A, Office of the Surface Water Hydrology Circle, Bangladesh Water Development Board, Dhaka has been granted permission to visit Saudi Arabia for performing holly Umrah Hajj for a period of 15(fifteen) days from 11-12-2024 to 25-12-2024 or the date of commencement of his journey under the following conditions:

3. The terms and conditions are as follows:-
 - (a) All the expenses of this visit will be borne by himself;
 - (b) There will be no financial involvement of BWDB or Bangladesh Government to this visit;
 - (c) He will not be allowed to extend his leave;
 - (d) He will draw his pay and allowances in local currency;
 - (e) He must show the expenses of this travel in his income tax return;
 - (f) He will start his travel taking approval of Earned Leave from the competent authority; and
 - (g) The provisions of Rule 34 of Appendix-VIII of B.S.R. (Part-I), will be applicable in case of enjoying this Leave.
4. This order has been issued with the approval of the competent authority.

04-12-2024

Syed Mahbubul Haque
Deputy Director (Admin)

02222230021

bwdbmahbub@gmail.com

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Date: 04/12/2024

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Immigration and Passport, Agargaon, Dhaka;
2. Director (Board), Board Secretariat, Bangladesh Water Development Board, Dhaka;
3. Director, Immigration, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chattogram/Osmani International Airport, Sylhet;
4. Superintending Engineer, Surface Water Hydrology Circle, Bangladesh Water Development Board,

Dhaka;

5. CSO to DG, Office of the Director General, Bangladesh Water Development Board, Dhaka;
6. Senior System Analyst, Central ICT Directorate, Bangladesh Water Development Board, Dhaka;
7. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka/Land Port, Benapole, Jessore/Hili, Dinajpur/Darshana, Chuadanga Sona Masjid, Chapainawabganj/Bhomra Port, Satkhira/Banglabandha Port, Panchagarh/Burimari, Lalmonirhat;
8. Deputy Director/Accounts Officer, Regional Accounting Centre (RAC), Bangladesh Water Development Board, Dhaka;
9. Personal Assistant, Office of the ADG (Admin), Bangladesh Water Development Board, Dhaka;
10. Mr. Sojan Bhuiyan, Stenographer/P.A, Office of the Surface Water Hydrology Circle, Bangladesh Water Development Board, Dhaka and
11. Office Copy/Master Copy.



A handwritten signature in black ink, enclosed in a circular stamp.

04-12-2024

Mohammad Fazlur Rahman
Assistant Director (Admin-2)