



Bangladesh Water Development Board
Office of the ADG (Admin)
Pani Bhaban, 72, Green Road, Dhaka-1205.
www.bwdb.gov.bd

Record Number: 42.01.0000.022.25.505.24.333

Date: 04/12/2024

Office Order

In accordance with the order of the Prime Minister's Office, Letter Number. 03.069.025.06.00.003.3011-144(500) Dated: 19-06-2011 Mr. Abdul Batten (ID No. 840628001), Assistant Accountant, Dhaka Regional Accounting Centre, Bangladesh Water Development Board, Dhaka has been granted permission to visit the Kingdom of Saudi Arabia for performing Holy Omra Hajj & visiting spectacular places for a period of 15(Fifteen) days from 20-12-2024 or the date of commencement of his journey under the following conditions:-

2. He will be accompanied by his Mother Mrs. Shahana Begum during the travel.
3. The terms and conditions are as follows:-
 - (a) All the expenses of this visit will be borne by himself;
 - (b) There will be no financial involvement of BWDB or Bangladesh Government to this visit;
 - (c) He will not be allowed to extend his leave;
 - (d) He will draw his pay and allowances in local currency;
 - (e) He must show the expenses of this travel in his income tax return;
 - (f) He will start his travel taking approval of Earned Leave from the competent authority; and
 - (g) The provisions of Rule 34 of Appendix-VIII of B.S.R. (Part-I), will be applicable in case of enjoying this Leave.
4. This order has been issued with the approval of the competent authority.

04-12-2024
Syed Mahbubul Haque
Deputy Director (Admin)
02222230021
bwdbmahbub@gmail.com

Record Number: 42.01.0000.022.25.505.24.333/1 (11)

Date: 04/12/2024

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Immigration and Passport, Agargaon, Dhaka;
2. Director (Board), Board Secretariat, Bangladesh Water Development Board, Dhaka;
3. Director, Directorate of Accounting, Bangladesh Water Development Board, Dhaka;

4. Director, Immigration, Hazrat Shahjalal International Airport, Dhaka/Sha Amanat International Airport, Chattogram/Osmani International Airport, Sylhet;
5. CSO to DG, Office of the Director General, Bangladesh Water Development Board, Dhaka;
6. Senior System Analyst, Central ICT Directorate, Bangladesh Water Development Board, Dhaka;
7. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka/Land Port, Benapole, Jessore/Hili, Dinajpur/Darshana, Chuadanga Sona Masjid, Chapainawabganj/Bhomra Port, Satkhira/Banglabandha Port, Panchagarh/Burimari, Lalmonirhat;
8. Deputy Director/Accounts Officer, Dhaka Regional Accounting Centre (RAC), Bangladesh Water Development Board, Dhaka;
9. Personal Assistant, Office of the ADG (Admin), Bangladesh Water Development Board, Dhaka;
10. Mr. Abdul Batten, Assistant Accountant, Dhaka Regional Accounting Center, Bangladesh Water Development Board, Dhaka and
11. Office Copy/Master Copy.



04-12-2024

Mohammad Fazlur Rahman
Assistant Director (Admin-2)

ডায়েরী নং ৬৬৫
সিস্টেম এনালিস্ট
প্রোগ্রামার ১/২
সহকারী প্রোগ্রামার ১/২/৩/৪
নেটওয়ার্ক প্রকৌশলী
হিসাব কামাণিক
অফিস সহকারী কম্পিউটার
মুদ্রাক্ষরিক

তারিখঃ ১১/১২/২৪
১. ডায়েরী/অফিস ডায়েরী
২. প্রয়োজনীয় ব্যবস্থা নিৰ্দ্ধ
৩. নথিতে পেশ করলেন
৪. আলোচনা করলেন
৫. নথিতে রাখলেন

১১/১২/২৪
সিনিয়র সিস্টেম এনালিস্ট
কেন্দ্রীয় আইসিটি পরিদপ্তর, বাপাউদো, ঢাকা।