



Bangladesh Water Development Board
Office of the ADG (Admin)
Pani Bhaban, 72, Green Road, Dhaka-1205.
www.bwdb.gov.bd

Record Number: 42.01.0000.022.25.505.24.10

Date: 08/01/2025

Office Order

In accordance with the order of the Prime Minister's Office, Letter Number. 03.069.025.06.00.003.3011-144(500) Dated: 19-06-2011 Mrs. Rabeya Khatun (ID No. 680916001), Stenographer/PA, Directorate of Accounts, Bangladesh Water Development Board, Dhaka has been granted permission to visit the Kingdom of Saudi Arabia for performing Holy Omra Hajj accompanied by her younger brother for a period of 14 (Fourteen) days from 18-01-2025 or the date of commencement of her journey under the following conditions:-

2. She will be accompanied by her younger brother Md. Ziauddin during the travel.
3. The terms and conditions are as follows:-
 - (a) All the expenses of this visit will be borne by herself;
 - (b) There will be no financial involvement of BWDB or Bangladesh Government to this visit;
 - (c) She will not be allowed to extend her leave;
 - (d) She will draw her pay and allowances in local currency;
 - (e) She must show the expenses of this travel in her income tax return;
 - (f) She will start her travel taking approval of earned leave from the competent authority; and
 - (g) The provisions of Rule 34 of Appendix-VIII of B.S.R. (Part-I), will be applicable in case of enjoying this leave.
4. This order has been issued with the approval of the competent authority.

08-01-2025

Syed Mahbubul Haque
Deputy Director (Admin)
02222230021
bwdbmahbub@gmail.com

Record Number: 42.01.0000.022.25.505.24.10/1 (11)

Date: 08/01/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Immigration and Passport, Agargaon, Dhaka;
2. Director (Board), Board Secretariat, Bangladesh Water Development Board, Dhaka;
3. Director, Directorate of Accounts, Bangladesh Water Development Board, Dhaka;
4. Director, Immigration, Hazrat Shahjalal International Airport, Dhaka/Sha Amanat International Airport, Chattogram/Osmani International Airport, Sylhet;
5. CSO to DG, Office of the Director General, Bangladesh Water Development Board, Dhaka;
6. Senior System Analyst, Central ICT Directorate, Bangladesh Water Development Board, Dhaka;
7. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka/Land Port, Benapole, Jessore/Hili, Dinajpur/Darshana, Chuadanga Sona Masjid, Chapainawabganj/Bhomra Port, Satkhira/Banglabandha Port, Panchagarh/Burimari, Lalmonirhat;
8. Deputy Director/Accounts Officer, Regional Accounting Centre (RAC), Bangladesh Water Development Board, Dhaka;
9. Personal Assistant, Office of the ADG (Admin), Bangladesh Water Development Board;
10. Mrs. Rabeya Khatun, Stenographer/PA, Directorate of Accounts, Bangladesh Water Development Board, Dhaka and
11. Office Copy/Master Copy.



A handwritten signature in black ink, appearing to read 'Fazlur', enclosed within a light blue rectangular box.

08-01-2025

Mohammad Fazlur Rahman
Assistant Director (Admin-2)