



Bangladesh Water Development Board
Office of the ADG(Admin)
Pani Bhaban, 72, Green Road, Dhaka-1205.
www.bwdb.gov.bd

Record Number: 42.01.0000.000.022.25.0511.23.94

Date: 21/04/2025

Office Order

In accordance with the order of the Prime Minister's Office, Letter Number. 03.069.025.06.00.003.3011-144(500) Dated: 19-06-2011 Mr. Md. Asaduzzaman (ID No. 751112001), Extension Overseer (com. dev.), Office of the Deputy Chief Extension Officer. Bangladesh Water Development Board, Dhaka has been granted permission on special consideration to visit the Kingdom of Saudi Arabia for performing holy Hajj for a period of 45 (Forty five) days from 28-04-2025 to 11-06-2025 or the date of commencement of his journey under the following conditions:-

2. The terms and conditions are as follows:-
 - (a) All the expenses of this visit will be borne by himself.
 - (b) There will be no financial involvement of BWDB or Bangladesh Government to this visit;
 - (c) He will not be allowed to extend his leave;
 - (d) He will draw his pay and allowances in local currency;
 - (e) He must show the expenses of this travel in his income tax return;
 - (f) He will start his travel taking approval of earned leave from the competent authority; and
 - (g) The provisions of Rule 34 of Appendix-VIII of B.S.R. (Part-I), will be applicable in case of enjoying this leave.
3. This order has been issued with the approval of the competent authority.

21-04-2025

Syed Mahbubul Haque
Deputy Director (Admin)
0222230021
bwdbmahbub@gmail.com

Record Number: 42.01.0000.000.022.25.0511.23.94/1 (12)

Date: 21/04/2025

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Immigration and Passport, Agargaon, Dhaka;

2. Chief Water Management, Chief Water Management, Bangladesh Water Development Board;
3. Director (Board), Board Secretariat, Bangladesh Water Development Board, Dhaka;
4. Deputy Chief Extension Officer (Comm. Dev.), Office of the Deputy Chief Extension Officer (Comm. Dev.), Dhaka, Bangladesh Water Development Board;
5. Director, Immigration, Hazrat Shahjalal International Airport, Dhaka/Shah Amanat International Airport, Chattogram/Osmani International Airport, Sylhet;
6. CSO to DG, Office of the Director General, Bangladesh Water Development Board, Dhaka;
7. Senior System Analyst, Central ICT Directorate, Bangladesh Water Development Board, Dhaka;
8. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka/Land Port, Benapole, Jessore/Hili, Dinajpur/Darshana, Chuadanga Sona Masjid, Chapainawabganj/Bhomra Port, Satkhira/Banglabandha Port, Panchagarh/Burimari, Lalmonirhat;
9. Deputy Director/Accounts Officer, Regional Accounting Centre (RAC), BWDB, Dhaka;
10. Personal Assistant, Office of the ADG (Admin), Bangladesh Water Development Board;
11. Mr. Md. Asaduzzaman, Extension Overseer (comm.d), Office of the chief Extension Officer, BWDB, Dhaka and
12. Office Copy/Master Copy.



A handwritten signature in black ink, enclosed in a light blue rectangular box.

21-04-2025

Mohammad Fazlur Rahman
Assistant Director (Admin-2)