



Bangladesh Water Development Board
Office of the ADG(Admin)
Pani Bhaban, 72 Green Road, Dhaka-1205.
www.bwdb.gov.bd

Record Number: 42.01.0000.000.022.25.0511.23.163

Date: 19/07/2026

Office Order

In accordance with the order of the Prime Minister's Office, Letter Number: 03.069.025.06.00.003.3011-144(500), Dated: 19-06-2011, Mr. Md Zahidul Alam (ID No. 871230001) (Passport No. A18335318), Office Assistant Cum-Computer Typist, Sylhet Water Development Sub-division-2, Sylhet Water Development Division, Bangladesh Water Development Board, Sylhet has been granted permission to visit the Kingdom of Saudi Arabia for performing holy Omrah Hajj for a period of 15 (fifteen) days from 01-08-2026 to 15-08-2026 or the date of commencement of his journey.

2. The terms and conditions are as follows:

- (a) All the expenses of this visit will be borne by himself;
- (b) There will be no financial involvement of BWDB or Bangladesh Government to this visit;
- (c) He will not be allowed to extend his leave;
- (d) He will draw his pay and allowances in local currency;
- (e) He must show the expenses of this travel in his income tax return; and
- (f) He will be start his travel after taking approval of earned leave from the competent authority;
- (g) The provisions of Rule 34 of Appendix-VIII of B.S.R. (Part-I), will be applicable in case of enjoying this leave.

3. This order has been issued with the approval of the competent authority.

19-07-2026

Prodip Kumar Basak
Deputy Director (Admin) (A.C.)
Phone : 02222230021

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Date: 19/07/2026

Copy for Kind Information and Necessary Action (Not in the order of seniority):

1. Director General, Immigration and Passport, Agargaon, Dhaka.
2. Additional Chief Engineer, Northern zone, Bangladesh Water Development Board, Rangpur.
3. Director (Board), Bangladesh Water Development Board, Dhaka.
4. Superintending Engineer, Sylhet Water Development Circle, BWDB, Sylhet.

5. Director, Immigration, Hazrat Shahjalal International Airport, Dhaka.
6. CSO to DG, Office of the Director General, Bangladesh Water Development Board, Dhaka.
7. Senior System Analyst, Central ICT Directorate, Bangladesh Water Development Board, Dhaka (A request has been made to publish on the board's website (www.bwdb.gov.bd)).
8. Officer-in-Charge, Immigration, Hazrat Shahjalal International Airport, Dhaka.
9. Executive Engineer, Sylhet Water Development Division, Bangladesh Water Development Board, Sylhet.
10. Mr. Md Zahidul Alam, Office Assistant Cum-Computer Typist, Sylhet Water Development Sub-division-2, Sylhet Water Development Division, Bangladesh Water Development Board, Sylhet.
11. Personal Assistant, Office of the ADG (Admin), Bangladesh Water Development Board, Dhaka.
12. Office Copy/Master Copy.



A handwritten signature in black ink, enclosed in a light blue rectangular box.

19-07-2026

(Mohammad Fazlur Rahman)
Senior Assistant Director (Admin)